

100+ Ready-to-go courses

Technical Training

- ✧ Anti Money Laundering
- ✧ Anti-Bullying
- ✧ Attendance Management
- ✧ Business Writing
- ✧ Dignity in the workplace
- ✧ Discipline
- ✧ Early Employment Probation
- ✧ How to Conduct Effective Meetings
- ✧ Individual Development Planning
- ✧ Solution Selling
- ✧ Minute Taking
- ✧ Project Management
- ✧ Report Writing
- ✧ Time & Priority Management
- ✧ Restaurant Customer Service

Soft Skills

- ◆ Anti-Bribery & Corruption
- ◆ Armed Robbery Awareness
- ◆ Board Meeting Presentation Skills
- ◆ Change Management
- ◆ Delegation
- ◆ Emotional Intelligence
- ◆ Equal Opportunities Policy (Ireland)
- ◆ Influencing People Skills
- ◆ Interviewing Skills
- ◆ Managing Under Pressure
- ◆ Negotiation Skills
- ◆ Selling through Customer Service
- ◆ Stress Management For Employees
- ◆ Ethics In Business

Health and Safety (contd.)

- Competent Persons Training
- CPR/ AED Awareness
- Environmental Waste Management
- First Aid Awareness for Sports
- HACCP Levels 1 & 2
- Health & Safety Managers
- Hotel Industry Induction
- Hotels Fire Safety
- Hotels HACCP Food Safety
- Hotels Manual Handling
- Hotels Responsible Service Alcohol
- Hotels VDU
- Manual Handling
- Manual Handling (Polish)
- PPE
- Project Supervisor Construction Stage (PSCS)
- Project Supervisor Design Process (PSDP)
- Responsible Service Alcohol
- Risk Assessment H&S
- Safety Statement
- VDU/DSE
- Hand Hygiene
- Infection Control
- Accident Reporting
- Accident Investigation
- Asbestos Awareness
- Buried Services
- Confined Space Awareness
- COSHH
- Electrical Safety
- Environmental Awareness
- Eye Safety
- Fire Safety
- First Aid Awareness
- Food Allergies
- Hand Protection
- Hazardous Substances
- Health & Safety Managers UK
- Lab Safety
- Ladder Safety
- Managing Pregnancy in the workplace
- MEWPs
- Safety Health & Environment Basic
- Slinger/ Signaller
- Slips, Trips, and Falls
- Warehouse Safety
- Working at Heights
- Safe Chemical Handling
- Road Safety

IT Skills

- ❖ Introduction to BIM
- ❖ Computer ICT Health and Safety
- ❖ Social Media Awareness
- ❖ Cyber Security Awareness
- ❖ GDPR Staff Awareness (Ireland)
- ❖ GDPR Staff Awareness (UK)

Health and Safety

- Abrasive Wheels
- Accident Investigation
- Allergen Awareness For Food
- Service
- Bed Bugs Awareness
- Chemical Awareness

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 **CQOI AWARD**

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